



**GREEN  
PROCUREMENT**  
TRAINING COURSE

[www.greenprocurement.org.au](http://www.greenprocurement.org.au)





## What is Green Procurement?

Green procurement is the way that an organisation can buy products in an environmentally preferable manner that is more sustainable. An organisation which has an effective green procurement system makes a contribution to getting the Earth back into balance again. A properly structured green procurement system allows you to buy goods and services that have a substantially lower impact on the environment while maintaining quality, functionality and cost competitiveness.

The Green Procurement training course presented by Good Environmental Choice Australia is the only course available in Australia that explains the full concept behind defined words such as Green Specifications, Product Certification, Verification; Life-cycle-analysis and Ecolabelling. Take the time to learn about green procurement and you won't ever be de-railed again by suppliers with greenwash slogans. Don't let confusion ruin your genuine efforts to maintain sustainable purchasing in your organisation.

## The Challenge of Green Procurement

Modern procurement officers need to keep up with shifts in corporate and government policy on green purchasing in order to deliver the best outcome for their organisation. The aim of procurement is to deliver value for money. The aim of green procurement is to deliver value for money AND value for the environment. Green procurement is coming to the fore as the best way to get value for money as environmental requirements become stricter.

The principles of green procurement are becoming mandated by corporations at all levels and at each tier of government, as part of standard operating procedures around Australia. Green procurement is an organisation's most effective way of transiting to a sustainable world. But how do you come to grips with complex technical detail – like product life cycle analysis – that is needed in an effective green procurement system?

The Green Procurement training course teaches you how to recognise the set of criteria and specifications that is right for your procurement procedures and align environmental purchasing priorities into your existing system and activities.

## Who should attend?

The Green Procurement training course is intended for the people who make the decisions about which goods and services their organisation buys. They are mostly procurement / purchasing officers and managers and also their environmental advisors. The course is suitable for state, federal and local government, public service agencies, non government organisations, corporations, small businesses and start-up/innovative companies.

In 2007, Good Environmental Choice Australia successfully trained more than 100 people from both the public and private sectors throughout Australia, including a number of federal, state and local government departments and large commercial corporations.

**“This course provides a good overview of the theoretical issues underpinning green procurement. It helps participants identify the challenges and develop strategies to implement sustainable procurement within large organisations.”**

Seb Crawford  
Local Government and Shires Association of NSW

## Training Schedule

The training is a 2-day course and is comprehensive enough to enable you to write a green procurement specification for your organisation soon after completing the course. All attendees are supplied with a comprehensive training pack that includes a training manual, model specifications, a directory to all Australian ecolabelling bodies, plus a copy of the PowerPoint file used during the course.

If you cannot spare 2 days away from work to go to a course, then you - and perhaps other people who are a bit new to the idea that buying can be done in a more sustainable manner - can select the 1-day option. You will still receive the whole training pack and you can complete the second day at a later date.

Either way you will return from the course with an understanding of why and how you can change from being a mere 'consumer' to become a 'customer' of the highest environmental commitment - recognised by your suppliers, your executive and your own customers in turn.

## Costs

2-day course	\$800.00 + GST
1-day option	\$400.00 + GST

### Day One Program

- Welcome
- Introduction to Environmental Science
- Introduction to Green Procurement
- Why Green Procurement?
- Procurement Case Study
- How to Design a Green Procurement system
  - Model GP System
- How to Buy Green
  - Green Procurement Toolbox
- Green criteria
  - Energy Criteria
  - Recycling Criteria
  - Water Criteria
  - Refrigerant Criteria

### Day Two Program

- Re-introduction
- Ideas Associated with Green Procurement
  - Tenderer's Credentials Checklist
- The Social Dimension
- Writing an example specification
- Group Discussion on Approaches
- Help is Available
- Review of Key Specifications
  - Waste Spec
  - Paper Spec
  - Transport Spec
- Monitoring Success & Failure
- Assignment

Program may be subject to change



Suzanne Little B.Sc. Newcastle; MSc. Macquarie;  
Dip Ed. Canberra – Executive Director

Suzanne is an Executive Director of GECA, and a Board Director of Sydney Metropolitan Catchment Management Authority. She was the Environment Director for the 2000 Olympic Games and has held senior environmental positions with SAI Global; Maunsell Australia; the NSW Priority Sewerage Program Alliance; Vodafone Australia; The Australian Gas Light Company; and the Electricity Commission of NSW.

As a certified Lead Environmental Auditor, it was Suzanne's job to interpret the Environmental Guidelines and translate sustainability into practice, to enable the NSW State Government to build all 20 of the Olympic venues. The Sydney Olympics was Australia's showcase of sustainability to the world.



## Presenters

### Petar Johnson BSc. (Hons.) ANU – Chairman

Petar has spent 20 years helping Australia to tackle its environmental challenges and he established the Good Environmental Choice Australia ecolabelling program in 2001. Previously he was the manager of the Environment Ministers Working Group on Product Stewardship for Electrical and Electronic Equipment in the Commonwealth Department of Environment and Water.

He is Chair of Good Environmental Choice Australia, a member of the Board for the Australian National Centre for Sustainability, a Director of Good Environmental Choice Services Pty Ltd and a Director of Addressing Global Warming Pty Ltd (a wind turbine establishment company).

Petar has held positions with ANU, the Earth Repair Foundation; Commonwealth Government's Energy Efficiency Labelling Team, Australian Greenhouse Office; and the Department of Industry, Science, and Resources.

# Green Procurement Training Course 2008 Registration

Please fax your registration form to: 02 6287 3800

or post to Good Environmental Choice Australia PO Box 4140 Weston Creek ACT 2611

## Personal Details

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Position: \_\_\_\_\_

Organisation: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Postal Address: \_\_\_\_\_ Suburb: \_\_\_\_\_

State: \_\_\_\_\_ Postcode: \_\_\_\_\_

## Booking details

CITY	VENUE	COURSE DATES (Please tick)		
Sydney	Pacific International Suites – Parramatta	<input type="checkbox"/> 28-29 May	<input type="checkbox"/> 1-2 July	<input type="checkbox"/> 9-10 September
Melbourne	Pacific International Suites	<input type="checkbox"/> 10-11 April	<input type="checkbox"/> 14-15 August	<input type="checkbox"/> 6-7 November
Canberra	Quality Hotel - Woden	<input type="checkbox"/> 6-7 May	<input type="checkbox"/> 15-16 July	<input type="checkbox"/> 21-22 October
Adelaide	Mercure	<input type="checkbox"/> 21-22 April	<input type="checkbox"/> 28-29 July	<input type="checkbox"/> 7-8 October
Brisbane	Queen Ann Boutique Conferencing	<input type="checkbox"/> 19-20 June	<input type="checkbox"/> 25-26 August	<input type="checkbox"/> 1-2 December
Perth	Mercure	<input type="checkbox"/> 19-20 May	<input type="checkbox"/> 22-23 September	-
Hobart	Mercure	<input type="checkbox"/> 4-5 June	<input type="checkbox"/> 11-12 November	-

## Course option (Please tick)

<input type="checkbox"/>	2-day course	\$800.00 + GST
<input type="checkbox"/>	1-day option	\$400.00 + GST

ABN: \_\_\_\_\_

(required for invoicing purposes)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I confirm that I am authorised to complete this form and thereby commit myself and/or my employer to paying any monies owing to Good Environmental Choice Australia relating to my chosen course.

I confirm that I am genuinely interested in attending this course, and that I understand that I must notify Good Environmental Choice Australia at least seven (7) working days prior to the commencement of my chosen course should I be unable to attend in order to receive a refund.

Upon receipt of this completed form, you will be sent a tax invoice that must be paid in full in order to secure your place on the course.

PLEASE ENSURE TO COMPLETE THIS FORM IN FULL. INCOMPLETE FORMS WILL DELAY YOUR APPLICATION, AND MAY RESULT IN FAILURE TO SECURE A PLACE ON THE COURSE.